



U.S. SMALL BUSINESS ADMINISTRATION
WASHINGTON, D.C. 20416

OFFICE OF THE ADMINISTRATOR

OCT - 1 2004

**MEMORANDUM FOR SELECTED AGENCY SENIOR PROCUREMENT
EXECUTIVES**

FROM:

Hector V. Barreto
Administrator
Small Business Administration

Robert A. Burton
Acting Administrator
Office of Federal Procurement Policy

SUBJECT:

Extension of the Synopsis Waiver Pilot Program for Six Months

This is to inform you that the Small Business Administration (SBA) and the Office of Federal Procurement Policy (OFPP) have agreed to extend the synopsis waiver pilot program for six months beginning October 1, 2004. The pilot program allows for the waiver of the synopsis requirement in Federal Acquisition Regulation (FAR) Subpart 5.2 when agencies acquire services valued between \$25,000 and \$100,000 from small businesses based on the circumstances described in the September 27, 2001 SBA/OFPP memorandum entitled, "Extension of the Pilot Program on the Acquisition of Services from Small Businesses."

During this period, the SBA will evaluate the value of the pilot program to see whether the waiver is enabling agencies to take better advantage of the services offered by competitive small businesses in meeting the government's needs. SBA will use data in the Federal Procurement Data System (FPDS) to estimate the volume of purchases under the program which have been captured in the FPDS under Item 23 on the Individual Contract Action Report (SF 279) using code "D." Code "D" has allowed agencies to identify contracts awarded under the pilot program and will allow us to better examine the impact of the program.

Thank you for participating in this program. Should you have any questions, please contact Karen Maris, Procurement Policy Specialist of OFPP at (202) 395- 4955 or Theresa Lewis, Procurement Analyst of SBA at (202) 619-1624. We look forward to working with your agency to achieve what we hope will be a success for both small businesses and the government.